

## Pastor of Congregational Life ~ Altona EMMChurch

**Core Ministry Focus:** *Fellowship* (i.e., shepherding the congregation so we grow as a “relational community”)

**Position Summary:** To shepherd congregants through the personal and congregational happenings of life.

**Main Responsibilities** (*where possible develop and train individuals/teams for these ministries*):

<b>Happening</b>	<b>Responsibility</b>
Birth of child	Cradle Roll; Young Moms; Parent-Child Dedications
Young adults / young families	Foster relational connections (e.g., through small groups)
Baptism/membership	Conduct (at least annually) baptism/membership classes; coordinate/conduct baptisms and membership reception
Marriage	Provide pre-marital counselling; perform wedding ceremony
New to Church	Identify newcomers; occasional newcomers’ lunch with leadership; review publications (e.g., bulletins, website) to ensure they are “newcomer friendly”; develop a small/care group ministry focused initially on connecting newcomers to established congregants
Fellowship	Develop opportunities for greater relational connections between congregants (e.g., fellowship meals, small groups)
Communion	Coordinate preparation of communion elements; schedule servers
Illness/hospitalization/shut-in	Visitation; develop/coordinate/oversee deacon ministry
Death	Help family through bereavement and funeral arrangements; conduct funeral

**Other tasks:**

- Participate in weekly staff meetings;
- Preach occasionally as needed;
- Other tasks as assigned by / coordinated with Lead Pastor

**Accountability:**

- Primary: Lead Pastor
- Secondary: Leadership Team
- Tertiary: Congregation

**Remuneration/Benefits:** This is a full-time position; salary in line with EMMC scale; benefits as outlined in the Altona EMMC Employee Manual

*(see over for application procedure)*

**Application Process:**

1. Applicant must be a Canadian citizen
2. Preference given to candidates who:
  - a. Are familiar with the Altona EMM congregation
  - b. Have education and experience related to the ministry position
3. Initial application must include:
  - a. A cover letter indicating why you are interested in the position
  - b. A current resume indicating education and work/ministry experience
  - c. Completion of online assessment. Go to: <https://goo.gl/forms/La4Fsg0SAxFyt9bk1>

Send completed materials to (mail or email) or contact for more information:

Search Team

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